

# MEMBERSHIP SUSPENSION

## REQUEST FORM

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<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	
<input type="text"/>	<input type="text"/>	
<input type="text"/>	<input type="text"/>	

Please select your membership type:

Upfront membership (please tick):  3 month  12 month

SUSPENDING FROM:

SUSPENDING TO:

(Minimum of 7 days to a maximum of 21 days for 3 months, and a minimum of 7 days to a maximum of 84 days on 12 months).

Direct debit membership:

SUSPENDING FROM:

SUSPENDING TO:

(Minimum of 7 days to a maximum of 84 days per membership year).

Suspension reason (please type):

### Membership suspension terms

Membership suspension requests **MUST** be received 5 days prior to the desired start date in order to be approved.

I acknowledge and agree to the above and that the **terms and conditions overleaf** apply to my membership suspension.

Date:

# Membership suspensions – Terms and conditions

Membership suspensions do not affect the terms and conditions of your membership or the policies and guidelines of the centre.

## **Visit cards**

No suspensions or extensions are available on visit cards. Visits must be used within the applicable time limit i.e. three/ six months.

## **Up-front memberships**

Membership suspension will only be granted on three or twelve month up-front memberships as follows:

3 month = 7 days minimum/ 21 days maximum  
12 month = 7 days minimum/ 84 days maximum

Five business days' notice of intent to suspend must be given and cannot be applied retrospectively.

## **Direct debit memberships**

Membership suspension is provided on a direct debit membership as follows:

7 days minimum / 84 days maximum

Five business days' notice of intent to suspend must be given and cannot be applied retrospectively.

Suspensions on direct debit memberships will result in a pro-rata payment as per regular direct debit cycle should the suspension end during the debit period.

## **Medical suspension**

Suspension, as a result of medical circumstance, is to be supported with formal documentation from doctor on business letterhead and must be submitted to the Lords memberships team for approval by team leader.